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## JOB OPTIONS FOR NURSES WITHOUT A U.S. NURSING LICENSE

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## **Introduction**

If you wish to receive your U.S. nurse licensure, it is a good idea to find a job in the nursing field while working on your licensure. This guide will introduce you to some jobs you may be able to have while waiting for your official license in nursing.

This guide has two sections: 1) A list of job titles in the field of nursing; 2) Some expanded information about those job titles. If you find that you would like more help or information, please contact GTI at: [info@globaltalentidaho.org](mailto:info@globaltalentidaho.org)

The relicensing process can take years to complete. Taking an alternative job before you receive licensure can benefit you in the following ways:

- Employers may invest in you: they could possibly help with your tuition and fees associated with the NCLEX.
- You may find co-workers and colleagues who can support you in the licensing process.
- You will become more familiar with the U.S. healthcare work culture.
- After securing a position in the health care industry, you may be able to ask your employer about your long-term goals of wanting to relicense in the U.S. You may be able to ask about tuition reimbursement or schedule flexibility that will help support your long-term goals.

## **Potential Job Options without a U.S. Nursing License**

In the jobs listed below, you do not need a U.S. nursing license, but you could draw on your nursing knowledge experience and expertise. Look regularly for these positions—about every 3 days. They may not be open the day you are looking, but could open up later.

### **Tier 1 Job Titles (Mid to senior-level that generally DO NOT require certifications/license)**

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**MD or RN license may not be required;** Number of open positions is lower than tier 2 positions & Number of applicants is fewer than tier 2 **for these jobs; you will need a strong resume, well-written cover letter, and high quality online application. If you are selected for an interview, you will need to practice for it.** GTI can help program participants with preparations.

- Biological Technician
- Clinic Assistant
- Clinical Educator – Inter-professional (Non-RN)
- Clinical Research Associate
- Clinical Research Coordinator (Non-RN)
- Clinical Coordinator
- Education Technician
- Family Advocate
- Healthy Connections Coordinator
- Health Educator
- Healthcare Interpreter
- Health Navigator
- Health Program Specialist

- Healthcare Policy Analyst
- Health Screening Coordinator
- Health Technician
- Infection Disease Control/Prevention Specialist
- Infection Prevention Practitioner
- Medical Lab Scientist
- Medical Scribe
- Medical Transcriptionists
- Occupational Health and Safety Specialist
- Patient Care Coordinator, Non-clinical
- Wholesale and Manufacturing Sales Representatives

## Tier 2 Job Titles (Entry to mid-level jobs that generally DO require short-term certifications)

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These are entry-level healthcare positions that **require short-term certifications**. Market demand is high, so usually positions are regularly open. Having a previous healthcare background combined with the certification makes you more competitive for the roles. Your resume, cover letter, application must be well-composed, with attention to details. GTI can help you prepare your written materials and practice interviewing.

- Certified Nursing Assistant (CNA)
  - Clinical Assistant 1
  - Clinical Assistant 2
  - Support Associate
- Certified Surgical Technologist (CST)
- Dental assistant
- Diagnostic Medical Sonographer and Cardiovascular Technologist

- EMT and Paramedic
- Health Record Specialist it is a similar program to EMR Data Integrity Analyst and EMR Document Specialist
- Medical Assistant
- Medical Billing & Coding
  - Medical Billing Specialist (hospital side and physician side)
  - Insurance Recovery Specialist (HB and Pb)
  - Coding Associate (in school to get CPC)
  - Charge Capture Specialist 1 or 2
  - Health Record Specialist
  - EMR Data Integrity Analyst
  - EMR Document Specialist
  - Physician Services Coder 2
- Pharmacy Technician
- Phlebotomist
- Paramedic

### **Tier 3 Job Titles (Entry-Level positions that generally DO NOT Require Certifications)**

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These are entry level positions that generally **require no certification** or, in some cases, require basic certifications like CPR, Assist with Medications, etc. There are usually openings. About 100+ applicants generally apply for each opening because there are a lot of people with the required skill set. These could be considered health-care related survival jobs that could lead to advancement if you do a good job in the role.

- Administrative Assistant
- Administrative Specialist
- Caregiver
- Central Processing Associate
- Central Processing Tech

- Credentialing Assistant
- Diet Clerk
- Distribution Clerk
- Electroneurodiagnostic Tech
- Employee Health Services Specialist
- Environmental Services Tech
- Film Librarian – maintain accurate records of patient films
- Health Records Specialist
- Healthcare Resource Specialist
- Home Health Aide
- Lab Office Assistant
- Meals on Wheels Coordinator
- Medical Receptionist
- Medical editing
- Medical Tech
- Office Assistant
- Optician, Dispensing
- Patient Access Specialist
- Patient Accounts Representative
- Patient Advocate
- Patient care attendant
- Patient Care Representative
- Patient Services Representative
- Patient Specialist
- Patient Transporter
- Production Operator

- Pharmacy Aide
- Psychiatric Technician and Aide
- Sterile Processing Tech
- Technical writing/scientific writing

### **Tier 4 Job Titles (Entry to mid-level jobs requiring longer-term formal education programs)**

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In this part, the job titles described require to hold associate degree or higher to be eligible for the job, usually its 2 years education program, with the possibility to take more credit to reach a bachelor. These job wage is higher and the competition for the position is low than jobs that require just certification.

- Dental Hygienist
- Emergency medical technician (EMT)
- Epidemiologist
- Medical and Clinical Laboratory Technologist and Technician\*
- Medical Records and Health Information Technician
- Occupational Health and Safety Technician
- Physician Assistant
- Physical Therapist Assistant and Aide
- Physiology, Personal Training
- Radiation Therapist
- Radiologic and MRI Technologist
- Registered Nurse
- Surgical Technologist
- Therapist



**Note:**

***For more information related degree programs and availability look at the guide in this link:***

<http://globaltalentidaho.org/wp-content/uploads/2015/09/Healthcare-Education-Pathways-Guide.pdf>

***For more details about health care jobs and statistics look in this link:***

<https://www.bls.gov/ooh/healthcare/home.htm>